

Notice of The Charter Trustees for Poole

Date: Monday, 26 June 2023 at 5.00 pm

Venue: The Guildhall, Market St, Poole BH15 1NF



Membership:

Mayor:

Cllr J Clements

Deputy Mayor:

Cllr T Trent

Sheriff:

Cllr P Miles

Cllr J Bagwell
Cllr S Aitkenhead
Cllr M Andrews
Cllr J Beesley
Cllr P Broadhead
Cllr D Brown
Cllr R Burton
Cllr J J Butt
Cllr J Challinor
Cllr A Chapmanlaw
Cllr P Cooper

Cllr D d'Orton-Gibson
Cllr M Earl
Cllr M Gillett
Cllr C Goodall
Cllr A Hadley
Cllr M Haines
Cllr E Harman
Cllr B Hitchcock
Cllr M Howell
Cllr M Le Poidevin
Cllr S Mackrow

Cllr R Maidment
Cllr C Matthews
Cllr S Moore
Cllr K Rampton
Cllr Dr F Rice
Cllr P Sidaway
Cllr P Slade
Cllr V Slade
Cllr O Walters
Cllr C Weight

All Members of the The Charter Trustees for Poole are summoned to attend this meeting to consider the items of business set out on the agenda below.

The press and public are welcome to view the live stream of this meeting at the following link:

<https://democracy.bcpccouncil.gov.uk/ieListDocuments.aspx?CId=303&MId=5632&Ver=4>

If you would like any further information on the items to be considered at the meeting please contact: Democratic Services or email democratic.services@bcpcouncil.gov.uk

Press enquiries should be directed to the Press Office: Tel: 01202 454668 or email press.office@bcpcouncil.gov.uk

This notice and all the papers mentioned within it are available at democracy.bcpccouncil.gov.uk

GRAHAM FARRANT
HONORARY CLERK TO THE
CHARTER TRUSTEES

16 June 2023

**DEBATE
NOT HATE**



Available online and on
the Mod.gov app



Maintaining and promoting high standards of conduct

Declaring interests at meetings

Familiarise yourself with the Councillor Code of Conduct which can be found in Part 6 of the Council's Constitution.

Before the meeting, read the agenda and reports to see if the matters to be discussed at the meeting concern your interests



What are the principles of bias and pre-determination and how do they affect my participation in the meeting?

Bias and predetermination are common law concepts. If they affect you, your participation in the meeting may call into question the decision arrived at on the item.

Bias Test

In all the circumstances, would it lead a fair minded and informed observer to conclude that there was a real possibility or a real danger that the decision maker was biased?

Predetermination Test

At the time of making the decision, did the decision maker have a closed mind?

If a councillor appears to be biased or to have predetermined their decision, they must NOT participate in the meeting.

For more information or advice please contact the Monitoring Officer
(susan.zeiss@bcpcouncil.gov.uk)

Selflessness

Councillors should act solely in terms of the public interest

Integrity

Councillors must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships

Objectivity

Councillors must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias

Accountability

Councillors are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this

Openness

Councillors should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing

Honesty & Integrity

Councillors should act with honesty and integrity and should not place themselves in situations where their honesty and integrity may be questioned

Leadership

Councillors should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs

AGENDA

Items to be considered while the meeting is open to the public

- | | |
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| 1. Apologies
To receive any apologies for absence from Charter Trustees. | |
| 2. Declarations of Interests
Charter Trustees are requested to declare any interests on items included in this agenda. Please refer to the workflow on the preceding page for guidance.
Declarations received will be reported at the meeting. | |
| 3. Confirmation of Minutes and matters arising
To confirm the minutes of the meetings held on 25 January and 06 June 2023, and to consider any matters arising. | 5 - 12 |
| 4. Charter Mayor's Report
The Charter Mayor will report on their recent activities and any associated issues. | |
| 5. Report of the Civic Working Group
This report summarises the issues discussed at the Civic Working Group held on 14 June 2023, and seeks support for any recommendations arising. | 13 - 30 |
| 6. Charter Trustees 2022-23 Internal Audit Report
The Charter Trustees are asked to consider and approve the outcome of the internal audit report and the management responses to the recommendations. | 31 - 40 |
| 7. Budget Outturn Report 2022-23
The Charter Trustees are asked to note the budget outturn position for 2022/23. | 41 - 46 |
| 8. Annual Governance Statement 2022-23 & Statement of Accounts for 2022-23
The Charter Trustees are asked to approve the annual governance statement and statement of accounts for 2022/23. | 47 - 52 |

No other items of business can be considered unless the Mayor decides the matter is urgent for reasons that must be specified and recorded in the Minutes.